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## What to Bring With You

We would like to thank you for choosing Ron Graham and Associates Ltd. to assist you with your financial planning needs.

We have created this checklist to give you an idea of what information we will need to help you with your financial planning. Sending us or bringing the following items will make for a successful first meeting.

- List of goals and/or objectives for the financial planning exercise
- List of specific questions that you want answered
- List of assets and liabilities (a net worth statement)
- List of income and expenses (a cash flow statement)
- Copies of investment statements, RRSP statements and pension statements
- Details of your outstanding loans
- Copy of a recent pay stub
- Copies of your most recent tax returns and notice of assessment
- Copies of your latest CPP statement
- Copies of your current wills, power of attorney, and personal directives
- Details of your insurance coverage (life, disability, other)
- Copies of employee benefits and pension plan booklet (if applicable)
- Copies of financial statements and corporate tax return (if applicable)
- Any other documentation that might impact your financial situation.

We will review and analyze all of the information and assumptions that you will be providing to us. We will apply all of the principles of finance, tax and investment strategies, and estate, education and insurance planning during our analysis. It is this research and information on which we will base our recommendations. All personal information, financial data and final recommendations will be held in the strictest confidence.

We are fee based financial planners. Our fee may vary depending on the complexity of the plan you require. We charge an hourly rate of \$275 for the time we spend working on your financial planning. Payment will be due upon completion of the engagement. Your plan should be updated annually or when changes in your personal or financial objectives have occurred.

Yours truly,

Ron Graham and Associates